

# St Philip Neri Catholic School Acceptable User Agreement for Network and Internet Services

At St Philip Neri Catholic School, Internet and network services are used to enhance teaching and learning through the use of computers and the school network. ICLT is used for communicating, publishing, researching and for learning skills. This agreement describes the acceptable use of ICLT.

## ***Year 3- 6 Acceptable Use Agreement.***

As a computer user at St Philip Neri Catholic School, I will follow these rules:

1. I will use the computers only for the task that I am meant to be doing and will only access information that is useful to me in my studies.
2. I will take care of the school's hardware and software.
3. I will use only software that is approved by the teacher.
4. I will not inconvenience others by, for example
  - downloading large files
  - printing more copies than I need.
5. I will keep my passwords to myself and not use the passwords of others.
6. I will store my own work in my folder/file or on my own disc.
7. I will not look for anything illegal, dangerous or offensive on the Internet.
8. If I accidentally come across something that I am unhappy with, I will immediately click on the HOME or BACK button and inform the teacher.
9. I will only send messages that are polite and sensible. I will not use the computer to annoy or offend anyone.
10. I will not intentionally spread viruses by email or post unnecessary email.
11. I will not give out personal information such as my surname, address and phone number or that of my parents or others unless I have the expressed permission of my parents/guardians.
12. I will not publish a picture or email of myself without first checking with the teacher.
13. If I receive any messages that I do not like I will immediately tell the teacher.
14. I will only publish web pages or send email with the teacher's permission.
15. I know the school may check my computer files and will monitor the Internet sites that I visit.

16. I know that the school will take all reasonable precautions to ensure that I cannot access inappropriate material but it can not be held responsible for the material I access on the Internet.
17. I know that the school will not be responsible for any loss of data or for the accuracy of information I obtain from the school's computers.
18. I will not copy other people's work and call it my own, including pictures and information I find on the Internet or the school network.

If I break these rules, then I understand that I may not be allowed to use computers at school.

I will need to re-negotiate how and when I will be able to use computers and my level of privileges with the Principal.

Student's name: \_\_\_\_\_

Student's signature: \_\_\_\_\_

Date: \_\_\_\_\_

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### ***Parent/ Guardian Agreement***

I understand that St Philip Neri Catholic School provides students with access to computer and Internet and network services that may include Internet, Intranet, email and bulletin boards to enhance teaching and learning.

I agree to \_\_\_\_\_ using the Internet and Network services at the school for educational purposes in accordance with the Acceptable User Agreement above.

I understand that the school cannot control what is on the Internet and that some materials on the Internet may be objectionable. I understand that the school will take all reasonable precautions to minimise the risk of exposure to unsuitable material.

I believe my son/ daughter understands this responsibility and I hereby give permission for him/ her to access the Internet under the school rules.

I understand that students breaking these rules will be subject to appropriate action by the school. This may include loss of Internet and network services for a period of time determined by the Principal.

Parent/ Guardian's name: \_\_\_\_\_

Parent/ Guardian's signature: \_\_\_\_\_

Dated: \_\_\_\_\_

Class teacher: \_\_\_\_\_

Signature: \_\_\_\_\_

Dated: \_\_\_\_\_